

Hannah Lai: Piano Lessons Terms & Conditions 2024

TERM FEES:

- Please contact Hannah for the most current term fees
- Lessons are charged as a term fee, based on a 10 week term
- Lesson prices change depending on whether a lesson is 30, 45 or 60 minutes
- Casual lessons incur a different fee to scheduled weekly lessons

FEES

- Term fees cover tuition only: Studio Levy (see below) Student material (Books, Folders etc) will incur additional charges. Fees are issued as term invoices and must be paid in advance. Fees must be received prior to commencement of lesson 1.
- Lesson times are reserved only when payment of fees have been received.
- Invoices are emailed prior to the commencement of each term and include details for bank transfer.
- Invoices may be paid in 3 x monthly installments with prior arrangement.
- For sibling or paired lessons, prices will be considered on a case by case basis.

STUDIO LEVY:

- In addition to tuition fees, MusicWorks Erina charges a small studio levy of \$48 per annum charged upon initial enrolment and thereafter annually at the beginning of the year.
- This levy helps to cover studio costs such as public liability insurance, electricity, internet, upkeep of studio instruments & equipment, cleaning etc.
- Students enrolling part way through the year will be charged a pro rata studio levy.

TERMS:

- Term dates are based on the NSW Public School system as found on the Department of Education website.
- On public holidays, lessons will not take place. Allowances for these will be reflected in your term fees.
- Lessons WILL take place on school "student free" days.

LESSON TIMES:

- Permanent weekly lessons are arranged at a mutually convenient time each week and reserved for your exclusive use. As such, this time slot must be paid for regardless of any student absences. If this is not suitable, Casual Lesson bookings are available at certain times.

STUDENT ABSENCE:

- It is expected that students commit to attending the full term's lessons and I will commit the designated time each week for the student.
- Students pay lesson fees regardless of their attendance. Failure to attend a lesson and/or withdrawal from any lesson during the term does not automatically warrant a credit.
- 24 hours written notice required (email or SMS) for any absence. Where notice is received, a make-up lesson may be organized for a mutually convenient time.
- A maximum of 2 make-up lessons can be arranged per student per term.
- Where 24 hours' notice is not supplied, make-up lessons are not guaranteed.
- Lessons missed by students are not credited against future terms.

Hannah Lai: Piano Lessons Terms & Conditions 2024

TEACHER ABSENCE:

- Where it is necessary for me to cancel a lesson, a make-up time will be supplied, or the lesson credited against future invoices. Lesson cancellations are advised via SMS with as much notice as possible.

DISCONTINUATION OF LESSONS:

- The intent to discontinue must be made in writing to me at least 7 calendar days prior to the start of a term.
- If discontinuing after the start of a term, 2 weeks notice must be given to me and payment for the subsequent 2 weeks is still required.
- I reserve the right to discontinue a student's enrolment at any time for reasons including, but not limited to: poor attendance, non-payment of fees, lack of interest, or disruptive behaviour. If a student is discontinued for non-payment of fees, the student may be able to continue the term by paying the unpaid balance.

STUDENT SUPERVISION:

- MusicWorks cannot supervise students outside their lesson times. Parents and guardians are advised not to leave students unattended before or after lessons and to make suitable arrangements for the drop-off and pick-up of students.
- Older students may wait for their lessons and for parent/carer pickup in the foyer. Parents are welcome to wait in these areas with their children to supervise homework activities.

CHILD PROTECTION:

- I have a valid NSW Working with Children Check as per the requirements of the NSW Office of the Children's Guardian as well as Child Protection Awareness Training.